

## Instructions For Completing The 2008-2009 Course Request Card

### USE PENCIL ONLY

#### \*READ ALL INSTRUCTIONS

1. If you did not receive a preprinted label, print your name, homeroom, and student ID. Circle your curriculum.
2. On the **CURRICULUM OPTIONS** sheet: Locate your Curriculum (Honors, Core, Technical, Art, Arch-Eng. or Music). Draw a line through the courses you have completed in past school years or are passing this school year. Circle courses you are planning to take during the 2008-09 school year.

3. On the **COURSE CODES SHEET**(side two of the 2008-2009 Course Request Cards), circle the courses you are planning to take as you did in step 2.

4. On **SIDE 1** of the 2008-09 **COURSE REQUEST CARD**:

- a. Neatly place the 5-digit **COURSE CODES** of your selected courses in the boxes. Please follow the sequence listed on the card as closely as possible, e.g., English classes on the English line and so forth. Sophomores selecting ROTC must complete their Driver Education requirements either during the summer or after school during the regular school year.
- b. Print the course names under "TITLES." Print the number of periods the class meets in the "PERIOD(S)" column.
- c. **All students must select seven periods of classes in 2008-2009.** Lunch is mandatory.
- d. Obtain signatures of the courses preceded by an asterisk. If a course has an "\*", the correct teacher signature must appear in the "Approval" column.

5. If you are planning to attend **SUMMER SCHOOL** fill in the appropriate information. In June, you must obtain your counselor's approval and authorization before you register for any summer school class. **NOTIFICATION: \*ALL FAILURES MUST BE MADE UP IN SUMMER SCHOOL LANE TECH WILL BE OFFERING SUMMER SCHOOL CLASSES IN THE SUMMER OF 2008.** Note: Only one credit can be made up during the summer.

6. Current freshmen must choose either a P.E. or an ROTC class to comply with the CPS curriculum requirements. Students must have passed eight classes the previous two semesters to be eligible to take driver education (1993 Illinois School Code). Current sophomore and junior students may select P.E. or ROTC as an elective for the 2008-09 School Year.

7. Current freshmen in biology must take chemistry next year and physics in their junior year. They may take Earth or Environmental or Space Science Electives as juniors and seniors.

Current sophomores and juniors must take three(3) years of Science: one year of Biology and two courses from the following: Chemistry, Physics and Earth/Space Science. Students in the Core Curriculum must take a fourth year of science or a fourth year of math. Students in the Honors Curriculum **MUST** take both four years of science and math. Elective science classes fulfill the fourth science class

requirement if the student has earned credit in biology and two of the other three core science classes.

8. An approval for honors or Advanced Placement classes may be rescinded because of low second semester grades. Students will be notified of level changes. All students enrolled in AP classes must take the College Board exam in May.
9. **COMMUNITY CIVICS (21310)** may **NOT** be used as an elective for graduation. Students may substitute the course **COMMUNITY CIVICS (21310)** for one subject if they have completed all of their other requirements. Students electing this class will be assigned to an office to learn and practice service techniques and procedures. Grades and credit will be given for this course and daily attendance is mandatory.

10. AP Fairs will be held in the lunchroom 9<sup>th</sup> period Wednesday, January 30 (Juniors), Thursday, January 31 (Sophomores) and Friday, February 1 (Freshmen), 2008 for those students interested in our Advanced Placement Program.

11. Juniors will have the first opportunity to get approval for courses that require it. All Juniors who wish to be the first to get course approvals must attend a ninth period assembly in the lunchroom on February 4, 2008. Likewise, Sophomores must attend a ninth period assembly in the lunchroom February 5, 2008. Freshmen should attend the ninth period Course Approval Session in the lunchroom on February 6, 2008.

13. **YOU AND YOUR PARENT(S) ARE TO SIGN AND DATE THE CARD ON THE APPROPRIATE LINES.**

14. **COURSE REQUEST CARDS MUST BE RETURNED TO HOMEROOM TEACHERS NO LATER THAN FEBRUARY 8, 2008. AFTER REVIEWING THEM, ALL HOMEROOM TEACHERS SHOULD FORWARD COURSE REQUEST CARDS TO COUNSELORS NO LATER THAN FEBRUARY 14, 2008.**