



# LANE TECH college prep high school

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## Meeting Minutes: LOCAL SCHOOL COUNCIL - REGULAR MEETING

### Meeting Details: 6:30 PM on Thursday, April 23, 2020, via Zoom

Following are the meeting minutes. Original posted Meeting Agenda items are listed with the meeting minutes noted directly below.

1. Call Meeting to Order

Chair Emily Haite called the meeting to order at 6:31 PM.

2. Roll Call / Establish Quorum

**Present:** Matthew Beaudet, Billy Cashman, Maureen George, Emily Haite, Daniel Law, Anne Lokken, Patricia O'Keefe, Ana Scales, Laura Symons, Brian Tennison, Dannixa Velez, Katharine Whittaker Gomez and Benjamin Wong

**Absent:**

### QUORUM ESTABLISHED

3. Approve Agenda

**Motion:** Approve meeting agenda for the April 23, 2020 Lane LSC Regular Meeting

**By:** Emily Haite

**Second:** Anne Lokken

**Vote:** Unanimous, all in favor

**Result:** Motion Passes

4. Approve Prior Meeting Minutes

**Motion:** Approve meeting minutes from the February 20, 2020 regular meeting.

**By:** Emily Haite

**Second:** Patricia O'Keefe

**Vote:** All in favor

**Result:** Motion passes

5. Special Principal CoVid-19 Report – The Special COVID-19 Report began with a brief statement by LSC member Matt Beaudet, attorney and 1st Deputy Building Commissioner at the City of Chicago. Mr. Beaudet explained that the answers to many parent questions are not yet available and/or fall outside the control of Lane Tech. Guidelines and instructions regarding COVID-19 planning are being made at the State, City and District level.

Principal Tennison explained that he gets information from the State, City and District at approximately the same time as the general public, and must follow official directives. Currently Mr. Tennison and one assistant principal are in the building every day, along with security and lunch staff. Lane is helping with food preparation and distribution to CPS students.

Remote Learning/Grading/Testing: Mr. Tennison reported that the current CPS grade policy allows teachers to introduce new material and assign/grade work and tests, but only grades that help a student's overall third quarter grade will be applied. Lane has distributed 204 devices so far and will continue as needed. Students should have approximately 4.5 hours of schoolwork per day. All students are encouraged to complete assigned work.

9th Grade Admissions: Mr. Tennison congratulated the incoming freshman class. Accepted students had record high test scores. Lane had 82.5% of student accept their offers (one of the highest in CPS), and had a 93% retention rate for LTAC students. The principal discretion process begins on April 27, 2020.

AP Testing: Mr. Tennison reported that the College Board website has a great deal of information and resources regarding online AP testing. Students who qualify for accommodations will receive them automatically. Students should have received an email with information regarding testing, and will need a device (smartphone or computer) for the test. Students will receive an e-ticket and login link 48 hours before the test. AP testing will occur May 11-22, with make up dates June 1-5, 2020.

Senior Activities: Mr. Tennison announced that Lane would refund senior fees, but still provide students with a cap/gown. There has been no official announcement from CPS regarding graduation and prom. UIC is closed through June, so the originally planned graduation ceremony on June 9, 2020 cannot be held there. Mr. Tennison shared feasibility issues and social distancing concerns with respect to alternative in-person options (such as Lane Stadium, drive-through graduation, etc.). Lane administrators are currently exploring options including a virtual graduation. Lane is also celebrating seniors on social media.

6. Public Participation – 2 minutes each – Individuals who attended the meeting were invited to participate via the Zoom comments feature. Questions were submitted regarding LTAC admissions, fee refunds, freshman connection, and senior activities.

7. Reports

- a. Principal Report – See Special COVID-19 Report above. In addition, Mr. Tennison reported that the CIWP process is moving forward as planned and a budget is anticipated in early May.
- b. Budget – The LSC must approve a school budget by May 15, 2020.
- c. PPLC – Currently on hold.
- d. Friends of Lane – Friends of Lane (FOL) reported that it hosted a great week of Zoom calls with incoming freshman. There were approximately 300 participants. The Green and Gold Gala is currently “on hold” but not cancelled. The Cubs organization donated \$25,000 to Lane for technology, and the \$365,000 Think Lab project is moving forward as planned. FOL is looking for ways to celebrate teachers for teacher appreciation week.

8. New Business – Principal Tennison announced a plan to make Lane a one-to-one environment so that all students will have a personal device (e.g., Chromebook). Students will have the option of using their own device at school if they prefer. This initiative will require the purchase of approximately 2,000 additional Chromebooks.

a. Check Approvals (7)

- Ricoh (\$32,507.80) copiers
- Jostens (\$69,910.00) yearbooks
- Walter & Associates Inc. (\$19,734.00) graduation regalia
- Colfax Corp. (\$23,800.00) repair auditorium dressing rooms
- Laforce Inc. (\$24,872.00) cafeteria fire / safety doors
- Fullline (\$22,463.63) student and teacher planners SY 2020-21
- CDW-G (\$504,260.00) 2000 Dell Chromebooks

**Motion:** Approve check / purchase orders listed above

**By:** Emily Haite

**Second:** Ben Wong

**Vote:** All in favor

**Result:** Motion passes

b. Fundraiser Approvals - None

9. Old Business – The Principal evaluation timeline has been extended. LSC elections (originally scheduled for April 23, 2020) have also been postponed, and will require legislative action to modify.
10. Announcements – None
11. Adjournment

**Motion:** Adjourn meeting at 7:48 PM

**By:** Emily Haite

**Second:** Anne Lokken

**Vote:** Unanimous, all in favor

**Result:** Motion Passes