



LANE TECH COLLEGE PREP HIGH SCHOOL

2501 W. Addison Street • Chicago, IL 60618

(773)534-5400 • Fax (773)534-5544

www.lanetech.org

Meeting Minutes: Local School Council Regular Meeting

Meeting Details: 6:30 PM on May 18, 2021, Via Zoom (Recorded) Meeting

Following are the meeting minutes. Original posted Meeting Agenda items are listed with the meeting minutes noted directly below.

1. Call Meeting to Order

Emily Haite (Chairperson), at 6:34 PM called the May 18, 2021, Regular LSC Meeting to order.

2. Roll Call / Establish Quorum (7 minimum)

Present: Catherine Ashlaw-Doherty, Eric Garcia, Maureen George, Katharine Gomez, Emily Haite (Chair), Daniel Law, Anne Lokken, Patricia O'Keefe, Ana Scales, Laura Symons (Vice-Chair), Brian Tennison (Principal) and Dannixa Velez.

Absent: Benjamin Wong

Quorum Established

3. Approve Agenda

Motion: To approve the May 18, 2021 Lane LSC regular meeting

By: Emily Haite

Second: Anne Lokken

Vote: Unanimous, all in favor

Result: Motion Passes

4. Approve Old Minutes

Motion: To approve the April 16, 2021 Regular Minutes

By: Emily Haite

Second: Laura Symons

Vote: Unanimous, all in favor

Result: Motion passes

5. Public Participation (2 Minutes each)

*You may email a statement ahead of time (and can remain anonymous if you want), email to ask to speak (preferred) or use the “raise your hand” button on the zoom call to speak. For public participation please raise your hands within 5 minutes at the start. **If you want to submit a question or statement or sign up to speak before meeting (HIGHLY SUGGESTED) please email emilylanelsc@gmail.com Subject line Lane May LSC, by May 18 @ 3:00***

Emily Haite received two emails about when lockers can be used, but this is a CPS guideline.

School Full time in the fall? The LSC cannot plan that.

- None

6. Reports:

- a. Principal Report - See Budget Presentation under New Business (d).
- b. PPLC [Katharine Gomez Teacher Rep] - Admin purchased books for all staff members. Grading for Equity, by Joe Feldman, will be discussed amongst department teachers.
- c. Friends of Lane [Nikki Pesch] - A thank you to Principal Tennison “You're a walking example to Kindness, Empathy and Respect.” Raised 70K online auction. FOL had giveaways for teacher’s appreciation, two well attended college meetings, in-person newly accepted freshman meetings. Three board members leaving and a new election slate next week. Any still in need of a senior sign, it will be available tomorrow. School store is open Tuesdays and Fridays this spring.
- d. Alumni Association [Michelle Weiner, President] - Not Available
- e. Symbol Committee - a survey going out this week. Don’t think the committee will make the goal by selecting the symbol by graduation, but by the beginning of the school year.

7. New Business

- a. Check Approvals [Jill Woods LT Treasurer & Budget Office]

Purchases:

1. W.W. Grainger- \$13,723.13 supplies needed for technology and building usage (Operations/Maintenance)

2. Fisher Scientific- \$13,364.49 chemistry lab supplies needed for new lab CPS is providing in the school (Science)

3. Follett Education Solutions- \$15,224.00 practice of statistics textbooks with 6 year e-book access (Math)

Motion: To approve the three PO's .

By: Emily Haite

Second: Laura Symons

Vote: Unanimous, all in favor

Result: Motion passes

b. Fundraiser approvals

Fundraiser Requests:

Friends of Lane- Lane Tech Green/Gold Gala online auction features donated goods/services 05/07/21-05/14/21

Motion: A motion to approve the fundraiser request.

By: Emily Haite

Second: Brian Tennison

Vote: Unanimous, all in favor

Result: Motion passes

c. Principal Evaluation

See Open Session: Principal Evaluation #11.

d. Budget - Budget presentation: Brian Tennison

CPS awards the funds and the extra money the school brings (fundraising) in is to augment the basic budget of the school. Funds school can budget (SBB -Student Based Budget and SA - State Aid): CPS gave slightly more money FY22: \$719,952.00. Received the budget in the red by almost about 500K. Deficit is assumed to be due to decreased poverty rate 40.04% - 38.46%, and contractual salary increase.

Hyperion is an Oracle budgeting tool that CPS schools use. Hyperion has to have a balanced budget event in order to present it to the LSC to be approved or denied. The budget is based on 4502 students (SBB/SA) and staff from this

fiscal year. Next fiscal school year (though less students) reflects that same population, and the same number of staff. Lane projected 4,428 + 74, CPS enrollment adjustment = 4502 students. Though decrease in enrollment, Lane overall budget increased 2.76%, \$718,806.00. Decreased poverty rate fund (SA) allocation, \$1,866.00.

Labor expenses, which included contractual salary increases and areas for education advancements; with lowered poverty rate/enrollment, resulted in 5 staff reduction positions to balance the budget. CPS said money can't be used for positions. Principal Tennison sent out an appeal to CPS for four more security and the teacher positions and had hoped to have an answer today before the LSC meeting, but no answer, hence this balanced budget. If the appeal goes through, the position will be re-presented to the LSC and the position will be added to the next budget with the new administration.

Additional Centrally Funded Positions - Gained one diverse learner position and gained Case Manager because we have more students with IEP. CPS invested in Equity Grant across all schools to ensure equal peers education and to schools with declining enrollment. We'll need 5-6 of these positions and Lane will have to go through an appeal process to get these positions - we have the students.

No School-Based Budget or SA Personnel bucket allocations.
Building operations and furniture cut.

Expected additional discretionary funds and OST (out of school time funding) funds for FY22 to help the needs of students and school needs.

Motion: To present this budget up for a vote.

By: Brian Tennison

Second: Emily Haite

Vote: Unanimous, all in favor

Result: Motion passes

8. Old Business

- a. Community Feedback - LSC uses Community Feedback surveys to help with Principal Evaluation, but with budget presentation, principal evaluation and principal hiring method; we will discuss it next month. The LSC received the

results of the surveys and all of the comments compiled and graphed from the teachers, staff and community at large. When we decided to do the survey it was more of a directional and opportunity to capture data because of Covid. Not statically trending.

- b. Principal Hiring - The LSC acknowledges Mr. Tennison is leaving and the LSC posted the position opening last Wednesday, will receive the list of new candidates and will move forward with the process.

9. Announcements -

June 1, Tuesday, 7:00PM, **Closed Session** to choose 1st round and contact them

June 3, Thursday, 6:30PM, LSC Regular Meeting and **Closed Session**

June 8 and 9, Tuesday/Wednesday 6:00 PM, 1st Round of Interview via Zoom

June 15, Tuesday, 5:00 - 8 PM room 113 at Lane Tech, 2nd round of in person interviews

June 21, Monday, Zoom/Hybrid, Candidate Finalist Forum with the Lane Tech community, **Closed Session** - Format TBA

June 23, Wednesday, 7:00 PM, LSC meeting, to make an offer (if candidate accepts, signs contract) an announcement **Open Session** to the stakeholders same night

Mr. Tennison will not be at the next meeting, so the LSC gave their gratitude to his leadership.

LSC will move into closed session to discuss Principal Evaluation and Principal hiring framework, then open session to vote and adjourn.

10. Closed Session re: Principal Evaluation and Principal Hiring

Motion: To move into closed session - Zoom breakout room [For the purpose of discussing the principal performance evaluation at 7:30 PM. 5 ILCS 120/2(c)(1) and plan for principal selection].

By: Emily Haite

Second: Anne Lokken

Vote: Unanimous, all in favor

Result: Motion passes

11. Return to Open Session 8:35 PM from Zoom Breakout Room

Motion: A motion to approve the Principal Evaluation discussed in Closed session

By: Emily Haite

Second: Laura Symons

Vote: Majority in favor (No Vote by Student Eric Garcia per LSC rules)

Result: Motion passes

12. Adjourn

Motion: To adjourn at 8:30 PM

By: Emily Haite

Second: Anne Lokken

Vote: Unanimous, all in favor

Result: Motion passes

Respectfully submitted,
Ana Borja-Scales, LT LSC Secretary