

EDWINA THOMPSON

Administrator

Contact

Address

Chicago, IL, 60619

E-mail

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Skills

Policy development and enforcement

Academic administration

Group facilitation and presentations

Relationship building and networking

Budgeting

Staff Management

Community engagement

Verbal and written communication

EDWINA THOMPSON PROFESSIONAL PROFILE I am a highly skilled, enthusiastic, passionate, and results-orientated instructional servant leader who believes in providing optimal and equitable educational experiences to students while building staff capacity. My dedication to student and staff success provides a strong foundation upon which my desire to serve as a collaborative instructional leader of a school rests. Motivated to improve relationships among faculty, students , community and administrators.

Work History

2010-05 -

Assistant Principal

Current

Lane Tech College Prep High School, Chicago, IL

- Oversaw administrative functions such as student registration and related activities.
- Supervised and evaluated teaching and support staff through the REACH process and instructional leadership and professional development.
- Facilitated continued education for teaching staff through implementation of quality curriculum training in Advanced Placement for current teachers and teacher leaders
- Partnered with principal to support instructional alignment with vision and goals to provide a healthy positive and rigorous academic environment.
- Increased access to rigorous honors and AP English courses
- Collaborated with the Director of Equity and administration to examine BIPOC issues within our building.
- Increased student voice through club, activity, and committee sponsorship.
- Created safe spaces for students to access admin level support when faced with challenging situations.
- Established HBCU College Tour Program for equitable access to post secondary opportunities.
- Implemented Courageous Conversations practices to ensure equitable balance of voice.
- Assisted in leading SEL and Race Relations Committee student and adult groups with administrators.
- Produced equity professional development to share with CPS district leaders.
- Examined priority groups for SAT and AP reading and writing language growth.
- Advised the Black Student Association in developing programs that will be implemented to promote diversity- B.A.M.M.
- Volunteered to speak in communities where Lane may not be a prominent school Instructional Leadership Team (2010-Current).

- Headed team of eight cross-curricular teachers in implementing the school's instructional vision for targeted instruction.
- Shifted the school's focus to literacy to improve reading and writing language growth in AP, SAT, and non-AP courses.
- Examined data from the SQRP and Five Essentials Survey to determine goals for the CIWP that align with the vision and mission of Lane Tech.
- Formalized teacher leadership within the ILT to help teachers provide useful resources that align with CIWP goals.
- Produced current and former SAT, ACT, Explore, Plan, and PARCC resources based on school and class-level data.
- Organized instructional round observations to gather data regarding student engagement with literacy tasks.
- Collaborated to plan and lead professional development for teachers that aligns with CIWP and REACH goals.
- Monitored freshmen and sophomore on-track rates and collaborate with administrators and counselors to provide appropriate interventions.
- Modeled expected and appropriate leadership to promote teaching staff and administrative personnel's positive interaction with students and families.

2010-01 -
Current

English Department

Lane Tech College Prep, Chicago, IL

- Mentored department chair and grade-level teachers in support of grade level course teamwork.
- Transitioned from a three-level tracked course model to a two level course model offering greater course access to students.
- Increased access to diverse literature elective courses : Latin American Literature, Literary Activism, South Asian Literature, Black Revolutionary Literature, Creative Writing, Argument and Debate, Sports Marketing, and Philosophy.
- Observed teaching methods and examine learning materials using the REACH framework to evaluate and support teachers.
- Supported differentiated instructional supports for learners who need modifications or a challenge in courses.
- Supported the inaugural Writing Center for student improvement in writing.
- Spearheaded the transition from Illinois State Standards to Common Core State Standards (CCSS) through the development of departmentalized unit plans, text complexity monitoring, and challenging quarterly exams.
- Reviewed quarterly unit plans , formative, and summative assessments to monitor for SAT/ AP alignment, rigor, and equity

through diverse learning techniques.

- Evaluated courses, class curricula, and teaching methods to determine their effectiveness, efficiency, and utilization, and to ensure they comply with state and/or College Boards standards.
- Hired and provided professional development for English teachers according to Lane Tech's standard protocols.
- Streamlined the novel ordering program to secure discounts of up to 50% off list prices for novels.
- Analyzed English grade level course and reading data to drive curriculum development and instructional practices Standardized Test Prep Initiatives (SAT and formerly ACT), Hire staff and facilitate implementation of aligned subject-specific common SAT Prep lessons.

2006-08 -
2010-05

English Teacher

Lane Tech College Prep, Chicago, IL

- Provided personal guidance for students struggling both in and out of classrooms, maintaining professionalism while helping students feel safe.
- Taught English I, II, III, IV, Argument Debate, and African American Literature
- Designed the curriculum and unit plans for Lane's first African American Literature course
- Developed student-centered and technology-driven lessons to enhance instruction
- Worked in a collaborative team setting to set student and grade level goals
- Collaborated with multiple diverse learning specialists to modify and assess students with special needs
- Tracked student progress using multimedia projects, written / oral exams and projects, and weekly graded assignments, keeping detailed notes and working with students to identify and resolve issues.
- Read and graded over weekly writing assignments based on Illinois State Standards and school curriculum.
- Served as English department member and attended quarterly meetings to develop and update course curricula.
- Completed in-service and additional training to maintain professional growth.
- Utilized multimedia strategies and technology to convey information in fresh and interesting ways.
- Cultivated relationships with parents for complete support network.

2004-09 -

English Teacher

2006-07

Samuel Morse School For The Gifted And Talented, Milwaukee, WI

- Taught grades 6 and 8 English Language Arts courses to a diverse body of gifted and talented middle school students
- Worked in a collaborative team setting to set student and grade level goals
- Collaborated with multiple diverse learning specialists to modify and assess students with special needs
- Tracked student progress using multimedia projects, written / oral exams and projects, and weekly graded assignments, keeping detailed notes and working with students to identify and resolve issues.
- Administered student and district assessments to evaluate student progress.
- Worked with other teachers to support struggling students and provide assistance to rectify comprehension issues.
- Cultivated relationships with administrators, teachers, students, and parents for complete support network.
- Helped students develop important learning skills and good study habits in preparation for secondary success

Education

2010-05

Master of Arts: Educational Administration

Concordia University - River Forest, IL

2004-05

Bachelor of Science: English

University of Wisconsin - Stevens Point, WI, Illinois

2010-01

Type 75 Administrative Certification

2008-01

National Board Certification ELA/AYA

2006-01

Type 09 Certification- English

Activities, Sponsorships, and Initiatives

- IMPACT Youth Director (2013- Current)
- Black Student Association Sponsor (2006- 2010, 2021)
- Gospel Choir Sponsor (2006-2010, 2015-2021)
- Debate Coach (2008-2010)
- Performance Management Team (ILT) (2009-2010)
- Parent Connection (2009)
- Taking It to the Streets (2005-2006)

- Forensics Coach (2004-2006)
- Inspirational Choir Instructor (2004-2006)