



LANE TECH COLLEGE PREP HIGH SCHOOL

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Lane Tech High School Local School Council - Regular Meeting

Following are the meeting minutes. Posted Meeting Agenda items are listed, with the meeting minutes noted directly below.

Notice is hereby given that a regularly scheduled Local School Council meeting has been set for: **Thursday, September 23rd at 6:30 pm in Room 113**

1. Call Meeting to Order

Emily Haite called the September 23rd, LSC Meeting to Order

2. Roll Call

Present: Catherine Ashlaw-Doherty, Dayana Bautista (6:38 PM), Maureen George, Emily Haite (Chair), Patricia O'Keefe, Ana Scales (Sec.), Laura Symons (Vice-Chair), Edwina Thompson (Principal), Dannixa Velez, and Benjamin Wong.

Absent: Anne Lokken and 2 vacant Teacher Rep

Quorum Established

3. Approve Agenda

Motion: To approve the September 23, 2021, LSC Agenda

By: Emily Haite

Second: Maureen George

Vote: Unanimous, all in favor

Result: Motion Passes

4. Approve old minute(s)

Motion: To approve July 14, 2021, Organizational Meeting and Special Meeting

By: Emily Haite

Second: Laura Symons

Vote: Unanimous, all in favor

Result: Motion Passes

5. Public Participation - 2 minutes each

If you want to submit a question or statement or sign up to speak before or let the LSC know of your concerns, please email emilylanelsc@gmail.com before 3:00 / Subject line Lane September LSC, September 23rd

As a reminder, the role of the LSC is to:

-Evaluate and hire/fire the Principal.

-Make sure the school is following the CIWP (**C**ontinuous **I**mprovement **W**ork **P**lan).

-To approve the budget.

Many policies are given by the CPS and the LSC's have no power over what CPS mandates.

The move of the LSC meeting from last week because of Yom Kippur was greatly appreciated. A thank you to the LSC for the speed in principal selection.

Student asked to have access to use the microwave.

Questions regarding COVID management. She asked for any ideas for indoor eating. Inquiry of College reps planned for the building and Club Days, for next week.

The rest of the emails were about the LSC streaming, hybrid versions, or Covid testing. The meeting format will be under New Business.

Emily Haite read a letter from Walter Brzeski, LT 1983. (See attachment)

6. Reports:

a. Principal - Edwina Thompson

Very happy to be here this evening. Busy and a shout-out to students, staff, teachers, community members, and district officials.

Principal Thompson, for the record, would like to acknowledge Simeon and Morgan Park high schools' unrest and the loss of two CPS students... they are all of our students.

Provided in the principal report are outlined Competency Priorities (In the report are additional comments).

1. Instruction
2. Balanced Assessment and Grading
3. Multi-tiered Systems of Support: Relational Trust (MTSS)

Competency A: Champions teachers and staff excellence through a focus on continuous improvement to develop and achieve the vision of high expectations for all students.

- We are still focused on our three CIWP Priorities: Instruction, Balanced Assessment, and Grading, and Relational Trust
- Coaches participated in Positive Coaching Alliance Workshops
- Staff engaged in both admin and teacher-led professional learning around equity, social and emotional learning, and grading
- Teachers participated in professional learning about diverse learners- students with IEPs/504s
- Our year-long professional learning around equity will be centered around the text: Grading for Equity: What It Is, Why It Matters, and How It Can Transform Schools and Classrooms by Joe Feldman and CPS' equity lenses
- The instructional vision of the school is still: Inquiry-driven instruction with student-centered learning where all students express their learning through critical thinking, creative problem solving, collaboration, and with confidence.

This is the last year of the 2-year cycle, the new plan 2022-2024 will be given. LSC and staff will be involved.

Staff worked full five days before the school opened.

The District CPS, Four Equity Lenses were included. [Equity Lens - CPS Equity Toolkit](#)

Competency B: Creates powerful professional learning systems to guarantee learning for all students.

- Course teams engaged in professional collaboration about meaning grading, grading categories, homework, resubmission policies, and retake policies
- Course teams engaged in professional conversations around unit planning, common tasks and assessments, and year-long scope and sequence
- Two math teachers taught in a summer of Algebra program which helped 23 students who wanted additional math support
- We received 2 school assistant and 6 miscellaneous positions that are good for one year
- We have distributed 4350 Chromebooks to new and returning students this year
- Installed 47 new projectors and screens in various classrooms
- Our Social Worker Laura McLaughlin conducted staff professional learning around self-care strategies and SEL
- We conducted a full review of class schedules for every student with an IEP before the first day of school. DL programmer and DL department ensured that all IEPs were being met, classes in ISBE 30% compliance, and teacher schedules complied with CTU contract.
- All students had complete schedules for the first day of school

Collaborative professional learning system: The course team debated the common resubmission and grading policies. Should we have an actual floor for

the lowest grading system? Should it be fifty percent or zero for a missing assignment?

Competency C: Builds a culture focused on College and Career readiness-develops the full range of students' learning capacities, creative, social-emotional, behavioral and physical.

- Counselors are meeting in small groups with all 9th graders; more than 60% of students have attended those meeting
- September is suicide awareness month, so we hosted a Suicide Awareness activity for multiple days. Students were welcomed to write a note of hope and support for fellow students, and notes are displayed in the hall by the lunchroom. Students are encouraged to take a note if they need a positive message during their day
- 52 first-generation students are participating in our first-generation college-centered group.
- Counselors met with all seniors through English IV, AP Lit, and offered lunch and after school workshops for those not enrolled to review fall college application items: finalizing lists, connecting w/ college reps virtually, matching Naviance & Common App, how to ask for rec letters, and more.
- Our College and Career Department hosted the following activities: Busting the Myths of Private Education presentation/Senior College Parent Night; 251 seniors and 100 juniors have attended college rep presentations covering 41 colleges
- Our Case Manager has hosted 3 transition training for our Diverse Learner teachers
- Alpha STEM hosted summer enrichment for incoming freshmen students in August.
- Parents receive a Thursday College Newsletter- upcoming college events, internships, recommendations, and tips for college/career search
- Grinnell College presented their Laurel Scholars program for Black students from Chicago and Greenhouse Scholars about their scholarship program.

LSC - approved a Moving Forward Grant: LT hired temporary College and Career Coach. Hope to set systems and structure standards.

In response to a question: College rep visit virtually or scheduled visits. The post-secondary leadership team will ask reps to consider afterschool accommodations.

More information at the October meeting on how students benefited from small group meetings with counselors. The goal is to have every student know who their counselors are. Virtual senior night was last night. It had a large following and it meant a lot because many of our students are not from the 60618 zip code, they travel as far as 26.2 miles.

A thank you to our counselor Laura McLaughlin and her involvement in suicide awareness month.

Competency D: Empowers and motivates families and the community to become engaged.

- We provided a parent, teacher, and student survey to gain input on priorities for Moving Forward Funds
- The Friends of Lane had their first meeting for parents and we were proud to welcome more than 300 individuals into our outdoor Memorial Garden. We received a \$400,000 donation from the FOL due to the generous efforts of our community. Thank you!

- The Friends of Lane has taken an active role in helping to plan our Homecoming and we are grateful for their sacrifice and time.
- We had our first LTAC monthly parent meeting
- Lane hosted 375 sophomores Myrtle & Gold week
- Our Mixed Chorus performed with the Music of the Baroque at Millenium Park on Friday, September 17, 2021
- The administration partnered with GUILD ROW to provide an additional space for teachers to collaborate before and after school.
- The volleyball program did a free clinic for the LTAC volleyball team

Competency E: Relentlessly pursues self-disciplined thinking and action supports a climate that values, accepts, and understands diversity in culture and point of view.

- Our first SY 22 student-developed advisory took place on September 22, 2021. The student advisory committee met throughout the summer to develop lessons with our Director of Culture and Climate and additional support staff.
- Student leaders from various student voice groups gathered to streamline their efforts for diversity and inclusion within our building
- The hallways have been festively decorated, students have been proudly proclaiming their graduation years, and staff are working hard behind the scenes to make this happen for our students
- Our homecoming game will take place this Friday and the dance will be indoors this Saturday. We are implementing multiple strategies to keep students and staff safe including logging locations upon entry, accepting vaccination cards or proof of a negative COVID test prior to entry, and tripling the usual number of staff and volunteers to monitor for safety reasons
- There has been an increase in the number of people who want to attend football games so we have shifted to an online ticketing process that prioritizes student and parent entry. However, there are times when Lane plays in the stadium but we are not the home team. We have to follow district guidelines and our staff works with district officials to ensure the safety of students and staff.
- Administrators and our clinicians had our first meeting with our student Culture and Climate team to learn about concerns and share positive experiences in the building so far.

A thank you to Dayana Bautista for her multiple involvements in student voice groups: BIPOC, Student Voice, Advisory Committee, and Reps of Students for multiple student groups for fluid communications.

Homecoming dance at 7:00 pm at the cafeteria, memorial garden, hallways.
Rene Luis worked on the square footage fencing, but stipulations shifted. Have at least 30 volunteers.

Upcoming Dates to Remember:

- Spirit Week - 9/20/2021
- Homecoming Game - Friday September 24, 2021- 7:00 p.m.
- Homecoming Dance- Saturday September 25, 2021- 7:00 p.m.
- Curriculum Night- Virtual- October 6, 2021- 5:30 pm- 7:00 pm
- PSAT (9th, 10th, 11th gr)- October 13, 2021
- **Open House - October 31, 2021- 9:00 a.m.- 1:00PM - Link on website for more information**

Budget

Total MFG FY22 Funds	Total OST Funds and 25% of staffing/administrative funds)	OST 1st Installment (25% Staffing + full Admin)
\$562,750	\$348,905.00	\$113,394.13

MFT/OST Funds cannot be used for:

- Administrative purposes, such as supplies, equipment, and furniture for general office use and school administration
- Gift cards, Student stipends, Building improvements, such as painting or capital improvements
- Equipment for raffle prizes or student gifts

Out of School Time Funds (OST)

- Out of School Time (OST) programs are defined as any non-instructional program that occurs before or after school, during school breaks, on weekends, or over the summer. Sometimes, OST partners also provide recess services
- 90% for staffing; 10% for administrative costs like supplies, security, administrative costs, etc

Two new APs are (part of the 40 staff members) Joshua Dresser - was a Resident Principal at Northside College Prep and Kerri Thompson - Programmer, English teacher at LT, and served as an Assistant Principal at Kelly.

We are still looking for a pre-calc math teacher, but have not found a match yet. Hoping a sub might be compatible for this position. Principal Thompson is aware of the parent concerns regarding students not being engaged. The mathcore team has been preparing the lessons for those students.

Rene Luis - regarding projectors: There are 160 classes, 47 classes have projectors now. Moving Forward Funds were used but might have to partner with additional donors.

b. PPLC - Edwina Thompson

PPLC elections are coming up. Until after the elections the PPLC will continue to explore social-emotional learning and grading with a focus on MTSS Tier 1, 2, and 3 systems.

There were concerns on how students may have been impacted on learning loss due to Covid. She said learning gaps are not reported. Kids want to learn and adjust to the lecturing pace. No large gaps and writing ability, but the loss of stamina. Some teachers to ease back into homework load.

c. Friends of Lane / Nikki Pesch (FOL President) sent to Emily Haite

Friends of Lane donated \$10,000.00 to Lane's homecoming.

The annual appeal is moving forward.

Roscoe Village Shop for Schools will be held on October 6 and 7th. Twenty percent of sales and dining will go to Lane by participants advocating for Lane. Participating retailers: <https://www.lakeviewroscoevillage.org/shopforschools>

Next meeting October 4, 2021. The topic: The Cliffnotes Guide to Lane.

October 7, 2021, is the next FOL meeting.

d. Alumni Association / Michelle Weiner (Alumni President) - not available

Edwina Thompson shared the 50th Anniversary of Woman at Lane. A thank you to Michelle Weiner for putting this together. Those women were a hoot, lots of cringeworthy stories! The larger celebration is in March. A plaque would be installed. (See attached)

7. New Business:

a. Check approval - Rene Luis (Building Operations Manager) presenting / Jill Woods (School Clerk I) preparer

Purchases and Budget Information:

1. CDW-G \$22,253.60 Elmo document cameras for 40 classrooms - Technology (needed for the new projectors)

2. Savaas \$159,257.25 The Cultural Landscape History textbooks Textbooks (new history textbooks to replace textbooks that are 10+ years old)

3. Follett Education Services \$13,061.07 AP Spanish and AP Italian workbooks to purchase for students that paid the workbook fee (Language Workbooks) (student fee paid for workbook, workbook ordered for students that paid)

4. MBS Identification \$12,110.00 purchase student id cards and lanyards (Technology) (student ID cards and lanyards for all students)

5. Follett Education Services \$52,648.58 purchase novels for all English courses for students that paid the novel fee (English Workbooks) (student fee paid for novels, novels ordered for students that paid)

6. Grainger \$10,561.20 office furniture desks, chairs, and file cabinets (Building Operations)

Motion: To approve the six purchase orders.

By: Emily Haite
Second: Ben Wong
Vote: Unanimous, all in favor
Result: Motion Passes

b. Fundraiser approvals - *8 Fundraiser Requests*

1. Lane Tech Cross Country Booster Club- 4k fun run 09/19-10/19/2021 (Roof)
2. SPED Cluster program around the corner cafe sell merch (bath salts, room spray, scent rollers, and dog treats) 09/13-06/20/2022 (Mullin)
3. SPED Cluster program around the corner cafe sell coffee and tea to visitors and staff 09/20-06/20/2022 (Mullin)
4. Lane Tech Choir Booster Club- Century Resource candy fundraiser 10/16-10/27/2021 (P. Carrera)
5. Lane Tech Choir Booster Club- Snap Raise online virtual fundraiser 02/01-02/13/2022 (P. Carrera)
6. Friends of Lane School Store- merchandise sold in the store throughout the school year 09/2021-06/30/2022 (Friends of Lane)
7. Friends of Lane Shop for Schools in Roscoe Village percentage raised given back to the schools 10/06-10/07/2021 (Friends of Lane)
8. Friends of Lane Annual Appeal Campaign 09/21-01/31/2022 (Friends of Lane)

Motion: To approve all fundraisers.

By: Emily Haite
Second: Laura Symons
Vote: Unanimous, all in favor
Result: Motion Passes

c. Open LSC positions

The LSC, with deep gratitude to the teacher reps who provided the insight into the classroom and principal selection. Daniel Law resigned in July and Katharine Gomez stepped down as teacher rep in September. Emily Haite sent a letter to appeal to teacher reps on the importance of teacher perspectives for the LSC (see letter below).

The LSC voted to send the letter to the teachers. It is the hope to find reps by October. Principal Thompson said there is a potential teacher.

Chair: Emily Haite - Letters to Teachers

Dear Lane Teachers,

First, I want to thank you all for your continued amazing work with the students at Lane. I know that these last 18 months have been near impossible, and I'm so grateful for your dedication and hard work!

That being said, I am asking for two of you to do one more thing....join the LSC.

This is my 6th year as the LSC chairman (and my 9th as a Lane parent). In these past six years, the LSC has had to tackle two principal hirings, the renaming of the school symbol, SRO's in the school, as well as mundane things as budget, CIWP, etc. There is NO WAY that we could have accomplished ANY of these things without our teacher representative. Nor is there any way I would have felt comfortable doing so without their input and guidance. You all are the ones in the school on a daily basis, and unlike students (or parents) you will be here for more than 4 years (or in my case 9, but you know what I mean).

Sadly, both of our representatives have stepped down and we need to fill the spots. This term ends June 30th, so it is only for this school year.

I am asking you to please consider joining the LSC. Please see the attached application. The deadline to submit is ??? and the faculty will vote on ???.

Thank you so much,

Please feel free to contact me if you have any questions about this. emilylanesc@gmail.com. 773-456-3896

Sincerely,

Emily

Emily Haite, Chairperson

she/her/hers

Lane Tech High School LSC

Parent of Maggie 2019 & Michael 2022

Stay safe. Stay sane. Wash your hands. Wear a mask.

Go, Lane

For we are here to cheer for you,

Go, Lane

To you we'll e'er be true.

Be fearless and bold for the Myrtle and the Gold,

Add laurels to our fame

(Go, Lane, Go)

Motion: To approve the letter.

By: Emily Haite

Second: Laura Symons

Vote: Unanimous, all in favor

Result: Motion Passes

d. Meeting format going forward

The OLSCR (Office LSC Relations) informed the LSC that for the new school year, all meetings were to be conducted in person, however, we were then told, hybrid online was considered acceptable. Now each LSC may decide how to conduct the meetings. Quorums are usually in-person with a vote by the members to include a member via virtual. Laura Symons volunteered to research further details.

There was a discussion regarding the format of the virtual and in-person attendance:

- In-person attendance is encouraged. (Proper Covid protocols adhered.)
- Public Google Livestreaming for audio-only - allows for unlimited audio public streaming the evening of the LT/LSC meeting. With audio meetings, audio public participation is unavailable.
- For those who cannot attend and have questions/statements; an email to Emily Haite is highly recommended. The Announcements and Agenda with links (to audio meetings) and instructions will be posted via email, the LT school website, LSC Facebook page.
- *(Livestream) If you want to submit a question or statement or sign up to speak in person before or let the LSC know of your concerns, please email emilylanelsc@gmail.com before 3:00 Subject line Lane (month) LSC participation*
- The response to emails will be conducted at live sessions under Public Participation. Sign-up for public participation will also be available at Live meetings.
- LSC members will be granted both Livestream and access to LT Google Classroom/Meet at the time of the meeting. Google Classroom/Meet will enable members to attend virtually with full audio and video participation. Monthly access ad hoc.

There is a possibility that Lane Tech can establish a school Zoom account but only for LSC meetings if Google Classroom does not work.

Motion: To approve having a hybrid LSC meeting via Google Classroom, preferred to have a quorum in-person but we can have LSC members join remotely. For Google Classroom Livestream, people must submit the forms and sign-up sheet, to participate by 3:00 (pm) and any questions the day of the meeting. The public comment will be read by the LSC (that night).

By: Emily Haite

Second: Laura Symons

Vote: Unanimous, all in favor

Result: Motion Passes

8. Old Business

a. Covid

Principal Thompson is proud that the students are wearing masks indoors. Lane population who voluntarily submitted their vaccination cards to be filed (Aspen) at the school won't have to be quarantined when Covid close contact is reported, unless they test positive, or have symptoms. Otherwise, the CPS Covid protocols adhere. Asked for mobile vaccination site to Lane, through Cook county, but no approval yet. The number of teachers and students vaccinated cannot be shared.

Staggering of students during passing periods in hallways is impossible, other schools are struggling too. As Principal, she was disappointed in the false newsfeed that there were 414 cases of Covid or quarantined; the full story was not shared. Have not been that many cases.

Lunch winter indoor dining to strategize following protocol. Tent rental with heaters is not possible, logistically hazardous. Certain students regardless of the weather will still eat outside.

The Principal wanted to publicly acknowledge Ms. Hanley for the non-stop work for homecoming and working to fairly be inclusive. Ms. Valez for keeping the student enrolled. Ms. Johnston for OST. Mr. Luis for management. She further emphasized the staff and admin are working with the best intention to include everyone despite Covid limitations.

b. School Symbol - Emily Haite and Maureen George

The Symbol Committee has been placed on the backburner due to extenuating circumstances. Dayana Bautista and Laura Symons agreed to fill the vacancy.

A student-only survey, asking for three options, will be a determining process, hopefully by the end of this semester.

9. Announcements

Next LSC Meeting October 21, 2021/ Hybrid

Friends of Lane October 4th.

Spirit week at Lane has always been energetic. The spirit store has plenty of rally items.

Pep Rally Friday (9/24), Saturday Homecoming Dance (9/25)

10. Adjournment

Motion: To adjourn at 8:12 PM.

By: Emily Haite

Second: Laura Symons

Vote: Unanimous, all in favor

Result: Motion Passes

Respectfully Submitted,
Ana Scales
LSC Secretary

(Attachment-letter to LSC)

Let it be known that..

ON 09/21/2021, I made an ADA request to participate online in the Lane Tech HS Local School Council (LSC) meeting for September 23, 2021 because I'm at high-risk for COVID-19 due to my disability and diabetes.

The request was 48+ hours in advance for me to participate online in their in-person meeting and I wasn't asking for anything to be removed, but, for the option to participate online as the LSC has been doing for several months since March 16, 2021, start of the pandemic.

This meeting is to be Lane LSC's first one in-person LSC meeting due to the pandemic. In comparison, Steinmetz HS offered both in-person and online participation at their September 10, 2021 LSC meeting.

This was my request:

"I would like to make an ADA accommodation request of the Lane Tech LSC's meetings to both in-person and online until COVID-19 pandemic is officially considered over. I'm at high risk for COVID-19 and don't want to risk being contaminated by anyone at Lane Tech especially with the number of cases and exposures reported at Lane Tech.0

Steinmetz's LSC was able to have their meeting in-person and online on September 10, 2021

Please let me know if and what if anything will be done on my request. I've made this request more than 48 hours prior to the next Lane LSC meeting."

Please let me know to the Lane Tech LSC, I filed a ADA complaint with the United States Department of Justice Civil Rights Division over the Lane Tech LSC's refusal of my request.

Walter Brzeski (Bres-key)
(Lane Tech Class of 1983)

[From Alumni's website]

Women's 50th Anniversary Celebration and Plaque 1971-2021 On Wednesday, Sept. 8th, we'll be holding a plaque dedication ceremony on the stairs to Lane's Auditorium from 5:30 pm -6:30 pm to honor the women from the Classes of '74 & '75 and launch this year's 50th Anniversary celebration of co-education at Lane. If you live nearby, come join us for this brief but very special recognition.