



LANE TECH COLLEGE PREP HIGH SCHOOL

2501 W. Addison Street • Chicago, IL 60618

(773)534-5400 • Fax ((773)534-5544

Lane Tech High School Local School Council - Regular Meeting

Following are the meeting minutes. Posted Meeting Agenda items are listed, with the meeting minutes noted directly below.

Notice is hereby given that a regularly scheduled Local School Council meeting has been set for: **Thursday, January 20, 2022 at 6:30 pm in Room 113, 2501 W. Addison**

Or on google meet https://www.youtube.com/channel/UCm4mKYIVbTCHYpVdc_wUMvQ

1. Call Meeting to Order

Emily Haite called the January 20th, 2022, LSC Meeting to Order at 6:36 PM

2. Roll Call / Establish Quorum (7 minimum)

Present: Catherine Ashlaw-Doherty, Maureen George, Rebecca Daly, Dayana Bautista, Dalya Lessem Elnecave, Sean Groh, Emily Haite (Chair), Anne Lokken, Mario Nunez, Patricia O'Keefe, Ana Scales (Sec.), Laura Symons (Vice-Chair), Edwina Thompson (Principal), and Benjamin Wong.

Absent: Dannixa Velez

Quorum Established

3. Approve Agenda

Motion: To add to Old Business the SOPPA letter and approve January 20, 2021, LSC Agenda

By: Patricia O'Keefe

Second: Laura Symons

Vote: Unanimous, all in favor

Opposed: None

Result: Motion Passes

4. Approve old minutes

Motion: To approve December 2021 Meeting Minutes

By: Emily Haite

Second: Laura Symon

Vote: In favor

Opposed: None

Abstained: Ana Scales

Result: Motion Passes

5. LSC Resolutions: Ben Wong

a. CPS All-City Senior Portfolio Exhibition (Physical and Virtual Exhibition)

- Anina Alpert (Honors Digital Imaging II)
- Holly Murphy (Honors Digital Imaging II)
- Amanda Smithivas (Honors Digital Imaging II)
- Alexis Strong (Honors Digital Imaging I)
- Erin Brunell (Honors Photography)
- Juliano Llorente (Honors Digital Imaging I)
- Julia Stuenkel (Honors Digital Imaging II)

b. Edwina Thompson Martin Luther King, Jr. "Keeper of the Dream Award" recipient

6. Public Participation

2 minutes each

You must sign up in 113 before the meeting begins in order to participate.

Sean Groh - Microwave?

Principal Thompson said the three microwaves are here.

7. Reports:

a. Principal - Edwina Thompson (See attached)

College and Career Coach (Moving Forward Funds) - Erin Driesbach, along with Meredith Bantz has been using the data the school is producing and working diligently with the students regarding college and post secondary planning. FFSA applications are above expectations for January.

Contact Tracing - COVID (not on Principal Report)

What's the Process?

Who handles it?

What am I talking about?

Contact tracing is a process that begins when a student/parents self-report that they have tested positive for Covid.

If that student (teacher/staff) was actually in the building, that triggers a line of contact tracing.

Every class, every team, every event that the student attended; those individuals who are in charge of that event are contacted by Lane through the district.

The district is in charge of the contact tracing process. LT then is asked to submit seating charts, asked if everyone is socially distant, if masks are worn, and they (the district) take that information and decide which students/family or other staff members to contact, based on that information.

If you are fully vaccinated, masked, and socially distant - you are not considered a close contact with those individuals.

The district manages and chooses who's to be on the No Admissions list, who should be contacted and how LT to move forward. That is not the schools' decision.

The district works with Lane regarding remote learning for the No Admissions list. Technically CPS allows 25% of instructions (per period) to be used. LT utilized more than 25%, per period, students logged-on as present will not be counted as absent.

[Questions asked by LSC members; Anne Lokken, Patricia O'Keefe, Laura Symons, Catherine Ashbury, Emily Haite, Ben Wong, and (public) Lisa Applebaum, below are Principal Thompson's responses].

- Simultaneous Instructions (during the time of 100% remote - Covid/ to limit screen time) - Twenty-five percent of e-learning was the agreement between CPS and CTU that involves asynchronous and synchronous instruction time.

- Contact Tracing form (for student/parent/teacher) is very specific.

- Lunch tables have QR codes to allow students to identify who they sat next to/ who they were with. Not a perfect situation.

- Lag time was also an issue, 7 or 10 days after the fact; if LT knows of a situation before the process; the district allows the network chief (specific to the school) to expedite actions, with the district, to help pull someone out if needed.

- The quarantine period is 10 days that you were exposed. Of course, if you test positive within that time of quarantine, your quarantine may restart based on when you have symptoms, not necessarily when you test positive. If you test positive first, then your quarantine begins that day, regardless of symptoms.

- If you are vaxxed and masked, you will not be considered as close contact.

- Masking below the nose is not acceptable, assume positive intent. Guidance from the safety committee to better address masks or how teachers may approach this within their own classroom is being drafted.

- KN-95 mask - Alderman Matt Martin donated about 3000 masks (by the end of January). Forms requests will be used in order to monitor supplies. Don't know how often, and if the school may continue to receive. Staff has one KN-95 mask.

- CIWP: No update. Principal Thompson can give detailed priorities next month.

- The Moving Forward Fund- unknown if it will be renewed but it will be under 'budget'. Hoping to get the budget by March.

- LT had a budget for 4,502 students last year though the school actually has 4,382. Magic number is 4,450 (based on the number of classrooms). If LT is held accountable for the student then the school will have a decrease in our budget and staff. Accepting a higher number of Freshman and LTAC. By the 20th day, I will know and hope to get more funding immediately. Have Internal (funds) and donor money to help fill in the gaps.

- SAT- OST Moving Fund; students take it for free.

b. PPLC - Rebecca Daly

Professional Development is looking at schedules (for students and teachers): Flex, Block, previous, and other school schedules. If any changes, it will be minimal at first.

Myrtle and Gold Days (study periods): PPLC is open to all schedules to facilitate optimal learning. Teacher's may benefit with Flex.

c. Friends of Lane - Emily Haite reported for Nikki Pesche

Successful meeting yesterday with Ms.Hildebrandt about scheduling.

Next month's meeting will be about the State of Lane.

Annual Appeal made 330k

Gala, May 6

d. Alumni Association - not available

8. New Business:

a. Check approvals - Jill Woods

- Purchases:

1. ATI Physical Therapy- athletic training for the winter season athletic teams, \$11,666.67 (Athletics)
2. Apple Inc Education \$28,784.00 MacBook pros for music class/lab upgrade.
3. Best Buy for Education \$15,999.90 gamer Xtreme desktops for E-sports program
4. SCH&T of Illinois DBA Sheraton Grand Chicago not to exceed \$120,000.00 senior prom on May 21, 2022 (Senior Prom)

Motion: To approve the 4 purchase orders

By: Emily Haite

Second: Anne Lokken

Vote: Unanimous, in favor

Opposed: None

Abstained: None

Result: Motion Passes

b. Fundraiser approvals

Fundraiser Requests

1. Lane Tech Boys Basketball Booster Club Snap online 11/15/2021-12/15/2021 (LoGalbo)
2. Lane Best Buddies sell pins in March and April for World Autism Awareness Day on April 2, 2022 (K. Jones)
3. Spring School Play for 7th-9th graders production of "Rose and Rine" on 03/30/2021-04/02/2022 (Hanson/Allen)

Motion: To approve the three fundraisers

By: Emily Haite

Second: Ben Wong

Vote: Unanimous
Opposed: None
Abstained: None
Result: Motion Passes

c. School Positions

The Board gave the school 6 miscellaneous positions from the COVID relief funds (district pays out). Principal Thompson has been given permission to repurpose some of those funds.

A current Assistant Librarian position staff announced a move abroad. Principal Thomson would like to change the vacant job title to a 'Community Relations Rep' or 'Student Advocate'. This individual would be stationed in the library, but the role would also be flexible for additional support. This Assistant Library title would change immediately once the position is opened.

Motion: To approve that once the person leaves, then to close the Assistant Library position and change it to Community Relations or a Student Advocate position, be stationed in the library, and provide additional support for the rest of this and next school year.

By: Edwina Tompson

Second: Paricia O'Keefe

Vote: Unanimous, all in favor

Opposed: None

Abstained: None

Result: Motion Passes

9. Old Business

- a. Symbol Committee Emily Haite officially handed it over to the school. By the end of this month, a new questionnaire will come out. The top 3, will be voted on by the student body. The goal is to have this in place before graduation.
- b. SOPPA - Patricia O'Keefe - Would like to continue pursuing SOPPA and hoped to have the edited version submitted to the LSC, then submit the letter to the parties of interest. The CFO is broadly investigating the information, the dynamics of computer companies, and the legislation involved concurrently with student information. To date, the letter would be symbolic for support and a follow-up in place well within Lane's interest. (See attached)
- c. Approved closed minute meetings (in closed session)

Motion: To move into Closed Session to discuss Closed Session status at 7:44 PM. *[For the purpose of discussing the principal selection. 5 ILCS 120/2(c)(1)]*

By: Anne Lokken

Second: Laura Symons

Vote: Unanimous, all in favor

Opposed: None

Abstained: None

Result: Motion Passes

Open Session: 7:47

Motion: To keep the following Closed Session Closed because it contains private and personal information. Those dates are:

May 18, 2021,

June 1, 2021,

June 3, 2021,

June 8, 2021,

June 13, 2021,

June 15, 2021.

By: Anne Lokken

Second: Laura Symons

Vote: In favor

Opposed: None

Abstained: Rebecca Daly, Dayla Lessem Elnecave, Sean Groh, Mario Nunez, Dayana Bautista, Edwina Thompson (New members)

Result: Motion Passes

10. Announcements

Principal Thompson suggested that student LSC members have a voice during the meeting starting in February.

(LSC elections are coming up: noted at the beginning of the meeting Emily Haite)

11. Adjournment

Motion: To adjourn (7:52 PM)

By: Emily Haite

Second: Ben Wong

Vote: Unanimous, all in favor

Opposed: None

Abstained: None

Result: Motion Passes

Respectfully Submitted,

Ana Scales

LSC Secretary



A Resolution

of the Lane Tech Local School Council

*Honoring Lane Tech's CPS
All-City Senior Portfolio Exhibition*

Whereas, Lane Tech is known as the School of Champions having a rich century-old tradition of academics, athletics and the arts;

Whereas, under the guidance of Lane Tech Art Teacher Amy Diamon, several of her students' artwork are being showcased at the CPS All-City Senior Portfolio Exhibition in partnership with the School of the Art Institute of Chicago;

Whereas, this Exhibition gives CPS high school seniors the opportunity to exhibit their artwork and to gain exposure among selected admissions representatives of various colleges and universities;

Whereas, the following Lane Tech students' works of art were selected to participate in the CPS All-City Senior Portfolio Exhibition:

Smithivas (Honors Digital Imaging II)

• Anina Alpert (Honors Digital Imaging II) • Holly

• Alexis Strong (Honors Digital Imaging I) •

Murphy (Honors Digital Imaging II) • Amanda

Juliano Llorente (Honors Digital Imaging I) •

Julia Stuenkel (Honors Digital Imaging II)

BE IT RESOLVED, That we, the Lane Tech Local School Council, on behalf of the Lane Tech community, do hereby recognize and commend the aforementioned students for their outstanding dedication and achievements and look with pride to their continued success.

R-2021-010 Adopted this 20th day of January 2022



A Resolution

*of the Lane Tech Local School Council
Honoring Our Principal
Edwina Thompson*

Whereas, Lane Tech is known as the School of Champions having a rich century-old tradition of academic and athletic excellence and community service;

Whereas, our Principal, Ms. Edwina Thompson, was awarded the Dr. Martin Luther King, Jr. Keeper of the Dream Award from the Leaders Network;

Whereas, the Leaders Network is a collaborative of faith and community leaders working together to organize, strategize and mobilize to improve the quality of life for the West side communities and Greater Chicago;

Whereas the Keeper of the Dream Award honors Dr. Martin Luther King, Jr.'s legacy and recognizes individuals who demonstrate strong leadership qualities and involvement in their community;

Whereas, other current recipients include U.S. Congressman Bobby Rush and Chicago Community Trust President and CEO Helene Gayle;

Whereas, Principal Thompson exemplifies these characteristics that honor the great Dr. Martin Luther King, Jr.; now therefore,

BE IT RESOLVED, That we, the Lane Tech Local School Council, on behalf of the Lane Tech community, do hereby recognize and commend Ms. Edwina Thompson for her outstanding leadership and look with pride to her continued success.

R-2021-009 Adopted this 20th day of January 2022



January 20, 2022

CIWP Priorities | ciwp.cps.edu

1. Instruction

2. **Balanced Assessment and Grading**

3. **Multi-tiered systems of Support: Relational Trust**

Competency A: Champions teachers and staff excellence through a focus on continuous improvement to develop and achieve the vision of high expectations for all students.

- Department Course teams are engaging in pull-out day professional development sessions for instruction adjustment
- Director of Curriculum and Instruction Michelle Vale has organized five skills strengthening studio sessions for students: **Study Skills: How to study like a champion!**; **Organization: Starting New in Semester 2**; **Art Composition Strategies: Capturing the Perfect Image**; **Effective Annotation Strategies Crash Course** ; **How Do You Use This Calculator?! Learn to Use Your Graphing Calculator for AP Calculus**
- Freshman Off Track students (11) (January) will be meeting with their teachers, administrators and counselors this month to discuss additional supports, and getting back on track
- Sophomore Off Track (31 students) (January) information will be reviewed and discussed with their teachers, administrators and counselors; students may be recommended for academic academy, or other supports with counseling department
- Final exams have been adjusted to account for the social and emotional needs of our students
- Our students and counselors present monthly advisory lessons to bring awareness to a variety of postsecondary and student identified topics.
- Curriculum & Instruction team will meet on 1/20 regarding culturally relevant teaching and how it can be used with our content areas. We will also have each member of our committee serve as a teacher leader who will lead PD for their team or department
- Assistant Principals continue to administer non-evaluative walkthroughs of all classes to offer positive feedback for instruction and the classroom environment
- All spring sports are utilizing hallways, weight rooms and free gyms for pre-season workouts
- Building Engineering has initiated and completed the following projects: New windows and shades for our Drivers Education building

Competency B: Creates powerful professional learning systems to guarantee learning for all students.

- Lane is an Equal Opportunity School (EOS) with the College Board, so we have been examining our practices and surveying students to ensure we are purposefully pursuing opportunities for all students to have access to rigorous courses. Director of Assessment Katie Gomez is overseeing this process.
- Culture and Climate is exploring the need for a LatinX committee that focuses on supporting incoming LatinX students throughout their 4 years at Lane.

- Skills Strengthening Sessions have been advertised to students and families, and we currently have the registration form open for student registration. As of 1/20, we have

75 students signed up for sessions in organization, annotation, studying skills, basic art composition, and how to use a graphing calculator for AP Calculus. Students who have registered are being asked to fill out a pre-survey questionnaire, and 81.3% of students have signed up because they believe that the session will help them with their classes.

- Clinician Conversation Series: Social Worker and clinicians will co-host a series of mental health staff conversations. Conversations will focus on specific mental health topics.
- January 28, 2022 School Improvement Day will be focused on equity workshops for all staff.
- Reviewing grades for all students with IEPs, making S2 program changes for upperclassmen as needed
- Behavioral Health Team continues to review all referrals and works to provide suggestions to teachers, and support students who need more than classroom supports through counselor and SW meetings
- The Culture and Climate Team met with the student culture and climate team to review student concerns.

Competency C: Builds a culture focused on College and Career readiness-develops the full range of students' learning capacities, creative, social-emotional, behavioral and physical.

- 89.6% of Lane seniors have completed the FAFSA or Alternative App, or opted out.
- Culture and Climate held peer conference training to help develop leadership and interpersonal skills.
- The College and Career Center hosted University of Chicago Collegiate Scholars to present to freshmen and sophomores about their 3-year post-secondary support program.
- The College and Career Center hosted Teach Chicago Tomorrow so that students interested in education could learn about CPS', the City Colleges of Chicago, and Illinois State's program that allows them to become teachers at little cost with additional support both during college and upon graduation.
- Lane scheduled presentations about Lurie Childrens' Hospital's Discovering Healthcare Careers and the CPS Chicago Police and Fire Training Academy in the coming weeks.
- Six students received Questbridge Scholarships (a highly competitive scholarship) to Wesleyan University, The University of Chicago, Columbia University, Princeton, Vanderbilt, and University of Pennsylvania.
- Five students received Posse scholarships to Cornell University, Trinity College, Connecticut College, and University of Michigan.
- *As of this morning at least...*
 - *90.3% of non-cluster Lane seniors have applied to at least one college*
 - *79.15% of non-cluster Lane seniors have applied to 3+ colleges*
 - *80.3% of non-cluster Lane seniors have applied to at least one match or reach college.*
 - *33.6% of non-cluster Lane seniors have been accepted to a college (this is way below the real number as students generally have to self-report)*
 - *48% of non-cluster Lane seniors have made a profile on Academic Works, CPS' scholarship website.*

- A total of 580 students (500 juniors and 80 sophomores) have signed up for our SAT Prep class, our largest enrollment in several years! Our classes begin on January 31st, and we will have 2 sessions. In-service for the teachers who will teach these classes begins next week, and books have been received and will be passed out this week.
- Social workers will continue to share mental health activities & resources through LT's social media platform
- The Boys Bowling Team are Regional Champs

Competency D: Empowers and motivates families and the community to become engaged.

- The Alpha Awards Ceremony for Science Fair participants is being held via Zoom on January 20, 2022.
- Principal Thompson met with Alderman Matt Martin and the Chicago Department of Transportation to discuss traffic around Lane Tech
- Principal Thompson, Assistant Principal Ara, and Head of security Michael Smith met with DePaul College Prep administrators, CDOT, and Alderman Martin to discuss traffic congestion and safety in and around both schools.
- Extracurricular, sports, and academic programs are hosting senior nights to honor the work our seniors have done over the course of the past four years.
- School Psychologist Dr. Jackie Gilson has created two Gilson Video Talks for parents and students that provide tips about sleeping habits and identifying depression
- Our food pantry and coat drive have been a beacon of hope for students and families in need.
- College and Career Coach Erin Driesbach reached out to all class of 2021 Lane graduates regarding their post-secondary path via email and or a phone call and 17% of 2021 alumni engaged (via email, a survey, or phone call). Obtained approximately
- The Children First Fund provided \$4,300 in emergency funds to help alumni continue on their post-secondary path.
- The College and Career Coach connected 3 alumni who are not in college with the Chicago City Colleges ACE scholarship to help them start their post-secondary education this winter.
- All communication with students regarding Skills Strengthening Sessions and SAT Prep has been sent to families.
- Families were encouraged to register their child for SAT Prep.
- Assistant Principal Alison Hildebrandt presented to Friends of Lane about the Course Registration Process on January 19th.
- Our school store is designed to support our school with 100% of all proceeds
- Social Emotional resources shared through parent's corner on Counseling website
- Lane families volunteer with their child's booster club to volunteer at home games: swim, boys and girls basketball, and wrestling.

Competency E: Relentlessly pursues self-disciplined thinking and action supports a climate that values, accepts, and understands diversity in culture and point of view.

- Lane's Girls Basketball Team celebrated National Women in Sports Day on January 15th by hosting a women's basketball shootout with four CPS schools and four private schools competing in an all day event

- Our Director of Culture and Climate Gabriela Escobar is actively working with focus groups ,peer conference, advisory, and BIPOC committees to provide services for our students.
- In preparation for our meeting with our Curriculum and Instruction Committee, Miles Comiskey and Michelle Vale have prepared a sampling of how culturally responsive teaching can be implemented in various disciplines in order to better highlight how diversity in culture, perspective, experiences, history, and language can enrich our curricula. These sample lessons will be used as exemplars to promote reflection amongst our committee members, who will also be working on creating PD (with our help) that is tailored to appeal to teachers within their departments.
- Director of Assessment and Grading Katherine Gomez is reviewing grades for all students with IEPs, making S2 program changes for upperclassmen as needed Our student voice committees meet once per month with administration or leadership team members to share thoughts and seek solutions.
- Our professional learning continues to focus on guiding teacher leaders through reflection on how to best increase the variety of feedback for our various learners. Examined videos of instruction and utilized instructional questions to determine the efficacy of the feedback used; discussed how to best support our teachers in their efforts to provide each student individualized and actionable feedback
- Sub-committee's on equity (curriculum & instruction, policies & procedures, and culture & climate) are meeting monthly to review their agendas.

Upcoming Dates to Remember:

- **End of Semester Schedule- January 24, 2022 and January 25, 2022**
- **Quarter 2 Ends- January 27, 2022**
- **SAT Prep three- week Sessions- January 31, 2022; February 21, 2022**

Budget:

Total MFG FY22 Funds	Total OST Funds and 25% of staffing/administrative funds)	OST 1st Installment (25% Staffing + full Admin)
\$562,750	\$348,905.00	\$191,897.76

MFT/OST Funds cannot be used for:

- Administrative purposes, such as supplies, equipment, and furniture for general office use and school administration
- Gift cards, Student stipends, Building improvements, such as painting or capital improvements
- Equipment for raffle prizes or student gifts

Out of School Time Funds (OST)

- Out of School Time (OST) programs are defined as any non-instructional program that occurs before or after school, during school breaks, on

weekends, or over the summer. Sometimes, OST partners also provide recess services

- o 90% for staffing; 10% for administrative costs like supplies, security , administrative costs, etc

SOPPA: Patricia O'Keefe

15 December 2021

Chicago Board of Education
1 North Dearborn, Suite 950
Chicago IL 60602

Pedro Martinez
Chief Executive Officer
Chicago Public Schools
42 W Madison St
Chicago IL 60602

To the Chicago Board of Education and Chief Executive Officer Martinez:

We are writing to express our concern about the negative impact on teaching and student voice caused by the CPS implementation of the Student Online Personal Protection Act (SOPPA). We support the critical importance of student data privacy provided by SOPPA, but CPS is simply taking too long to process the legal compliance of key software tools that have already been approved as SOPPA compliant by hundreds of school districts in Illinois.

Public schools elsewhere in Illinois are using hundreds of different applications and sites in full compliance with SOPPA. Meanwhile in CPS, the same sites and services are not yet approved, including many programs that have long been key for high school computer science curricula, e.g. the widely used Code.org; publication and distribution of student newspapers; and other popular, well-supported educational software.

Lane Tech High School's recent adoption of one-to-one technology, educational software is more key than ever to the student and teacher experience at our school. Currently, Lane teachers are prohibited from using the best available tools and curriculum that are being used at other large high schools in Illinois. In addition, CPS has barred the use of software that SOPPA does not even apply to, namely general audience applications, for example Adobe Creative Cloud products. Meanwhile, the district's Student Information System (Aspen) -- in use in every school in the district -- is not even on the list of approved software. There are clearly some illogical mandates regarding software use and CPS needs to move faster to resolve these issues.

We are asking CPS to stop depriving students and teachers of access to much-needed software. The goals of privacy and access to educational technology need not be at odds!

To that end we urge the district to increase the sense of urgency in approving and processing SOPPA compliance. **It is simply taking too long to process SOPPA compliance.** While there is a significant legal contractual component to the SOPPA compliance, CPS should follow the lead of other school districts in Illinois and leverage the tools provided, at no cost, by the Illinois Student Privacy Alliance (ISPA). This consortium includes hundreds of Illinois school districts including New Trier and Stevenson High Schools. CPS can streamline its SOPPA compliance approval process by leveraging, the already in place, SOPPA compliant contracts by filling out Exhibit E to piggy-back off of existing compliant agreements instead of forcing resource constrained not-for-profit educational software providers to go through the cumbersome CPS Vendor process. Or, if the CPS Vendor process is used, still leverage the contracts already in place on ISPA to speed up the time-frame for approval.

Attached is a list of tools that are SOPPA compliant on ISPA and in use at other large high school districts in Illinois. Lane needs access to these educational tools and some are already “in process” with CPS. We ask CPS to ensure these tools are available to our students as soon as possible.

In short, there are solutions at hand to speed up the SOPPA compliance of key software that Lane Tech students need to fulfill a well rounded and equitable education experience in our classrooms.

Sincerely,

Lane Tech College Preparatory High School Local School Council
2501 W. Addison St Chicago, IL 60618